

Hallym University Graduate School

2025 Spring Semester

Admission Guide

for International Applicants



1. Eligibility

International applicants must meet the following requirements.

- A. Foreigners whose parents are both foreign nationals.
- B. Foreigners who completed the entire elementary, middle school, high school and undergraduate education outside or inside Korea.
- C. Korean Dual Citizenship holders are not considered as foreigners.

Academic Standards

- A. Master Degree Program / Integrated Master and PhD program applicant
 - ① An applicant who holds a bachelor's degree.
 - ② An applicant who is scheduled to receive a bachelor's degree by mid-February, 2025.
 - ③ Those who are recognized by Korean law as having an equivalent to a bachelor's degree (or higher degree) or entitlement.

- B. PhD program applicant
 - ① An applicant who holds a master's degree
 - ④ An applicant who is scheduled to receive a master's degree by mid- February, 2025.
 - ② An applicant who is recognized by Korean law as having an equivalent academic experience to a master's degree (or higher degree) or entitlement.

Contact for International Student Admissions

Global Engagement Center

Administration Annex (Room 5203)
Hallym University
1 Hallymdaehak-gil,
Chuncheon city, Gangwon-do
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(postal Code: 24252)

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2. Admission Schedule

Procedure	Dates	Notes
Document Submission	October 22 ~ November 11, 2024	<ul style="list-style-type: none"> No Application fee is charged to International Applicants. The required documents forms can be downloaded from the website. Submit by registered post or in person. International express (ex. DHL, FEDEX) is strongly recommended. Documents submission by E-mail is not acceptable. Incomplete application documents will NOT be accepted. Submitted documents will not be returned for any reasons.
Document Screening and Evaluation	November 25~29, 2024	<ul style="list-style-type: none"> Written test is not conducted for international applicants living abroad, but phone interview can be conducted if necessary. Dates can vary according to department or major.
Result Announcement	December 10, 2024	<ul style="list-style-type: none"> Results will be informed by e-mail. Going forward, Global Engagement Center takes charge of the visa and entry to Korea, while Graduate School Office takes charge of academic affairs including tuition payment and course registration.
Scholarship Application	December 11~18, 2024	<ul style="list-style-type: none"> Full-time students who expect to be appointed as R.A. or T.A. (through consultation with the future advisor) or any full-time students who apply for 'Scholarship A or B' should submit their applications. Please refer to chapter 6 (page 8~9) for details.
Registration (Tuition Payment)	January 6~8, 2025	<ul style="list-style-type: none"> Bank account number to transfer the tuition will be provided by Hallym University Graduate School Office. Those who do not pay the tuition within the registration period will forfeit their admission. Tuition receipt will be offered on request. For the tuition refund & admission cancellation, the withdrawal application form must be submitted by 4p.m., February 14, 2025.
Issuance of Certificate of Admission	End of January, 2025	<ul style="list-style-type: none"> Despite the expected(provisional) graduation, the certificate of admission cannot be issued without at least copies of any official proof certificate for graduation(degree conferral) and final transcripts.
Course Registration	February 24~28, 2025	<ul style="list-style-type: none"> The Graduate School Office will contact to each student with the student ID number on or after February 14, 2025.
Beginning of the Semester	March 1, 2025	<ul style="list-style-type: none"> Leave of absence is not acceptable for the first semester. In case of withdrawal after admission, the entrance fee is not subject to be refunded. The tuition is refunded according to the tuition refund policy of Hallym university.

The schedule above is based on local standard Korea time.

The dates are subject to be changed due to the circumstances.

3. Required Documents

Required Document Submission

■ In Common (Master's, Doctor's & Integrated M-D degree)

① Application Form	<ul style="list-style-type: none"> • Form can be downloaded from the website • Type in and print (insert your photo taken within 3 months)
② Study Plan	Type in and print (except for Medical Science applicant)
③ Letter of Consent	Type in and print
④ Certificate of (expected) Bachelor's Degree	<ul style="list-style-type: none"> • Must obtain Apostille stamps or Korean Embassy Consular authentication for the certificate of graduation and academic records. • Applicants who graduated from universities in China do NOT need to submit the Korean Embassy Consular Authentication. But, instead, they must submit a Chinese degree certificate in English, issued by China Academic Degrees & Graduate Education Information (http://www.chsi.com.cn/en/).
⑤ Academic Transcript for Bachelor's Degree	<ul style="list-style-type: none"> • For the expected(provisional) graduation certificate, it should indicate the exact month/date of graduation. ※ <i>For certain countries, if you've been a graduate for more than a year but have not received the certificate yet, please contact individually the Global Engagement Center.</i> • With a transfer history during undergraduate years, transcripts from both universities must be submitted.
⑥ Recommendation Letter	<ul style="list-style-type: none"> • From the future advisor professor at Hallym University • Form can be downloaded from the website
⑦ Official Language Test Report	Authorized language proficiency test score of English or Korean within the <u>validity period</u>
⑧ A copy of Passport	Your name and date of birth must be identical with what appears on the passport.
⑨ Birth Certificate or Family Register	<ul style="list-style-type: none"> • If written in a language other than English or Korean, the document must be translated by a professional translator or translation agency and notarized. • Chinese applicants must send the original and certified translation of 户口簿
⑩ Proof of Bank Balance issued by a bank	<ul style="list-style-type: none"> • A proof of bank balance in the applicant's or parent(s)' name with the minimum balance of over 16,000,000 KRW (approx.12,000 USD) or the same amount of the applicant's home country's currency. • A poof of bank balance must be issued within 30 days as of application date. • A bank account should be frozen with the required minimum balance by March 1, 2025. A validity period should be shown on the bank balance. • If an applicant gets a financial support from the professor of Hallym University, the full amount of scholarship including monthly allowance must be indicated in the recommendation letter from the professor. • Resident in Korea must submit the bank statement of a Korean bank account under his/her own name.
⑪ ID photo	<ul style="list-style-type: none"> • Passport Photo Size (taken within 3 months) • It will be used for the Official Admission Certificate & Student Card

■ Additionally for those applying for Doctor's degree only

① Certificate of (expected) Master's Degree	<ul style="list-style-type: none"> • Must obtain Apostille stamps or Korean Embassy Consular authentication for the certificate of graduation and academic records. • Applicants who graduated from universities in China do NOT need to submit the Korean Embassy Consular Authentication. But, instead, they must submit a Chinese degree certificate in English, issued by China Academic Degrees & Graduate Education Information (http://www.chsi.com.cn/en/).
② Academic Transcript for Master's Degree	<ul style="list-style-type: none"> • For the expected(provisional) graduation certificate, it should indicate the exact month/date of graduation.

③ Resume	<ul style="list-style-type: none"> • Form can be downloaded from the website • Type in and print 		
④ Research products	<ul style="list-style-type: none"> • Master's thesis abstract (or summary) and all research accomplishment abstracts <u>listed on your resume</u>. • All research accomplishments <u>listed on your resume</u> must be supported with the abstract explanation for EACH of these listed accomplishments. These abstract explanations must be contained in your resume (the form you have downloaded from Hallym). • If required with an on-site interview, please bring all the research products. 		
⑤ Additional Check on the Recommendation Letter	<ul style="list-style-type: none"> • From the future advisor professor at Hallym University • Applicable if you have a vocational Master's degree • + If you did not write a graduation thesis, at least one of the following conditions must be completed: <table border="1" data-bbox="603 533 1469 725"> <tr> <td data-bbox="603 533 1469 600">■ Publication of KCI abstract level or higher, including co-authorship and nomination</td> </tr> <tr> <td data-bbox="603 600 1469 725">■ Additional departmental designated courses (6 credits) from the required courses within the first 3 semesters ※ the departmental committee may decide whether to give an exemption from taking additional credits by acknowledge of commensurate professional experience</td> </tr> </table> 	■ Publication of KCI abstract level or higher, including co-authorship and nomination	■ Additional departmental designated courses (6 credits) from the required courses within the first 3 semesters ※ the departmental committee may decide whether to give an exemption from taking additional credits by acknowledge of commensurate professional experience
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<p>■ Additionally for those currently residing in Korea only</p>			
① Copy of Alien Registration Card	Front & Back pages (both)		

※ Please do not staple any document.

※ Expected(provisional) graduate who have only submit expected(provisional) graduation certificate and incomplete transcript must submit **FINAL (original)** degree certificate and transcript, also with Apostille or Korean Consular authentication, in original, by March 7, 2025. Without this final submission until the deadline, the successful admission will be automatically cancelled.

| Selective Document Submission |

- ① Certificate of Employment : If past / current job experiences are listed up in the resume
- ② Certifications and Licenses (except for Medical boards)

4. Recruitment Departments and Programs

Field	Departments	Detailed Majors	Programs				Language	Remarks
			BA+ MA	MA	PhD	MA+ PhD		
Humanities & Social Science	Korean Language and Literature	Korean Language, Korean Literature, Teaching Korean to Speakers of other Languages(only for Master)	x	o	o	x	B	
	History	Korean History, Asian History, Western History, Archeology	o	o	o	o	B	
	Sociology	Sociology, Sociology of Youth	o	o	o	o	B	
	Media and Communication	Media and Communication, Future of Journalism and AI	o	o	o	x	A	
	Digital Contents School	Interaction, Digital Contents	o	o	o	x	A	
	Business Administration	Business Administration, Healthcare Management, Convention & Tourism Management	o	o	o	x	B	Above TOPIK 5
	International Studies	Cultural Industry Business	o	o	x	x	B	
Natural Sciences	Chemistry	Organic, Inorganic	x	o	o	o	A	
	Life Science	Life Science	o	o	o	o	A	
	Food Science & Nutrition	Food Science & Nutrition	x	x	o	x	A	
	Environmental Sciences and Biotechnology	Environmental Sciences and Biotechnology	o	o	o	o	A	
	Speech Pathology and Audiology	Audiology (only)	o	o	o	o	B	Above TOPIK 5*
	Biomedical Gerontology	Biomedical Gerontology	x	o	o	o	A	
Arts & Physical	Physical Education	Physical Education	o	o	o	o	A	
Engineering	Computer Engineering	Computer Engineering	o	o	o	o	A	
	Electronic Engineering	Electronic Engineering	o	o	o	o	A	
	Convergence Software	Convergence Software	o	o	o	o	A	
	Nano Convergence Technology	Semiconductor-Display Engineering, Quantum Information Technology	o	o	o	o	A	
	Artificial Intelligence Convergence	Artificial Intelligence Convergence	o	o	o	o	A	
Medical Science	Medical Science	Basic : Anatomy and Neurobiology, Physiology, Biochemistry, Pathology, Pharmacology, Microbiology, Social & Preventive Medicine, Parasitology, Medical Genetics, Biomedical Science	x	o	o	o	A	
		Clinical : Internal Medicine, Anesthesiology, Urology, Obstetrics & Gynecology, Plastic Surgery, Pediatrics, Neurology, Neurosurgery, Ophthalmology, Radiology, Surgery, Emergency Medicine, Otorhinolaryngology, Rehabilitation Medicine, Neuropsychiatry, Orthopedics, Diagnostics, Maxillofacial Implant, Orthodontics, Thoracic & Cardiovascular Surgery, Dermatology, Family Medicine	x	o	o	x	A	
Inter-Disciplinary Program	Studies of Life Education	Life and Death Studies	x	o	o	o	A	
	Chinese-Korean Translation	Chinese-Korean Translation	x	x	o	o	B	
	Sustainable Development	International Studies	x	x	o	o	A	
	Molecular Medicine	Molecular Medicine	x	o	o	o	A	
	Climate Change and Energy	Climate Change & Energy	o	o			A	
	Nano-Medical Devices Engineering	Nano-Medical Devices Engineering	o	o	o	o	A	

★ Regarding 'Language Type' please refer to the table on the top of the next page.

★ Only majors available in the 2025 Spring semester are indicated in the above list (i.e. it is subject to be changed every semester).

★ 'X' means that the department is not recruiting any international students for this intake and 'grey background' means that the relevant degree does not exist.

★ Integrated M-D degree program in Audiology is AuD. Program & * For Audiology, applicant must take an English test beside TOPIK score.

★ A written and/or oral examination may occur depending on the department & Applicant who gets a score of 60 or lower will be rejected.

Language	Language Proficiency Requirement
A	○TOPIK Level 3 or above, ◎TOEFL(PBT530, iBT71), IELTS overall 5.5, TEPS 600, New TEPS 326, CEFR B2 or above
B	Only TOPIK Level 3 or above
C	Only TOEFL(PBT530, iBT71), IELTS overall 5.5, TEPS 600, New TEPS 326, CEFR B2 or above
D	Language criteria above type A

5. Important Notes

- ★ Academic Degree Certificate and Transcript has to be officially verified by a Korean consulate or authenticated with an Apostille (in case the applicant is from a contracting state to the Apostille convention)
- ★ Submit by registered post or in person. International express (ex. DHL, FEDEX) is strongly recommended. Documents submission by E-mail is not acceptable.
- ★ Applicants who fail to submit all required documents will be disqualified for the document screening and evaluation.
- ★ All submitted documents will NOT be returned to the applicants. (Please contact Global Engagement Center individually for further inquiry).
- ★ All documents written in a language other than English or Korean must be translated by a professional translator or translation agency and notarized. Documents translated by an individual are not acceptable.
- ★ Only original copy of documents published within 3 months from the submission date are acceptable, except for the bank balance which must be within 30 days from the submission date.
- ★ Expected(provisional) graduate who have only submitted expected(provisional) graduation certificate and incomplete transcript must submit FINAL degree certificate and transcript, also with Apostille or Korean Consular authentication, by March 7, 2025. Without this final submission until the deadline, the successful admission will be automatically cancelled.
- ★ All submitted documents must be clear and legible. If not, the applicant may be responsible for any disadvantage that may occur as a consequence.

- Complete and print out the application form and submit it along with the required documents to the Global Engagement Center. The package must arrive before 17:00 on the final day of document submission period.
 - If hard copies of all application forms and required documents are not mailed within deadline, the document screening and evaluation will not go through the admission process, and application with missing documents will not be considered.
 - Applicants can be requested to submit further documentation in order to confirm the accuracy of relevant qualifications. If any reason for disqualification is discovered during the document screening, the application will be rejected.
 - Write the exact name of undergraduate school, graduate school and department(major). These information must match with what's written in your transcript or degree certificate.
 - If any data on the documents proves false or the degree required for the applying process is not earned, admission shall be canceled (no tuition refunds).
 - All the personal data on the application form must be filled out correctly including an applicant's emergency contact number: Any problems caused by incorrect data is the applicant's responsibility.
 - If a non-full-time student is applying for a scholarship for full-time students, a certificate of (planned) retirement must be submitted before enrollment. A full-time student is a student who is not employed by any institutions while being enrolled in the graduate school.
 - Those who are dually enrolled in another graduate (or undergraduate) school should submit a certificate of enrollment of the school simultaneously enrolled. In this case, scholarship will NOT be provided to the student.
 - In case of registration cancellation due to inevitable reasons, the withdrawal form has to be submitted, no later than 16:00, February 14, 2025, and the tuition is refunded according to the tuition refund policy of Hallym University.
- ※ Process based on individual request.

In accordance with Article 13 ② of Detailed Rules for the Implementation of the Statutes of Hallym University, if the causes for refund occur after the beginning of the semester, entrance fee shall not be refunded.

However, the tuition fees shall be refunded according to the following table.

The date of refund request	The amount of refund
No later than 30th day after the beginning of each semester	Five sixths of the tuition fees
The days between 31st day and 60th day after the beginning of each semester	Two thirds of the tuition fees
The days between 61st day and 90th day after the beginning of each semester	One half of the tuition fees
From 91st day onwards	No refund

6. Application for financial aid and entrance fee

1. A full-time student who is allowed to be involved in a professor's research or to assist with classes can be employed as a research assistant or as a teaching assistant, both of which get 100% tuition fee waiver. (Please note: **If you are undertaking paid employment at a different institution simultaneously, this may invalidate any Hallym University scholarships/financial aid awarded to you.**)
2. International students can be employed as a T.A. (Teaching Assistant) or a R.A. (Research Assistant). (Please note: **Only full-time students are eligible for T.A. or R.A.**)

Department	Tuition Fee	Scholarship	Enrolled Students' Payment	Entrance Fee (Charged only once)	Total for New Students
Humanities and Social Sciences	4,458,000KRW	T.A or R.A	TBA	992,000KRW	TBA
		Scholarship A (60%)	1,783,200KRW		2,775,200KRW
		Scholarship B (40%)	2,674,800KRW		3,666,800KRW
		Industry-University Cooperation (50%)	2,229,000KRW		3,221,000KRW
Natural Sciences, Physical Education, Nursing Science	5,353,000KRW	T.A or R.A	TBA	992,000KRW	TBA
		Scholarship A (60%)	2,141,200KRW		3,133,200KRW
		Scholarship B (40%)	3,211,800KRW		4,203,800KRW
		Industry-University Cooperation (50%)	2,676,500KRW		3,668,500KRW
Engineering	6,001,000KRW	T.A or R.A	TBA	992,000KRW	TBA
		Scholarship A (60%)	2,400,400KRW		3,392,400KRW
		Scholarship B (40%)	3,600,600KRW		4,592,600KRW
		Industry-University Cooperation (50%)	3,000,500KRW		3,992,500KRW
Medicine	7,280,000KRW	T.A or R.A	TBA	992,000KRW	TBA
		Scholarship A (60%)	2,912,000KRW		3,904,000KRW
		Scholarship B (40%)	4,368,000KRW		5,360,000KRW
		Industry-University Cooperation (50%)	3,640,000KRW		4,632,000KRW

- Scholarship/Tuition amount for T.A and R.A will be announced shortly : please re-download and check out the admission guide, to-be-updated before the scholarship application period.
- Scholarship A (60%), B(40%): Full-time students who are not applicable either to T.A. or R.A. may apply for Scholarship A or B after submitting a document related to non-employment (check with proof of 4 major social insurance).

- Scholarship A selection criteria: GPA from the previous (latest) degree is 3.5 or higher out of a 4.5 scale.
- Scholarship B selection criteria: GPA from the previous (latest) degree is 3.0 or higher out of a 4.5 scale.
- Industry-University Cooperation scholarship(50%): Employees of Hallym University or Ilsong Educational Foundation or any affiliated institutions which pay annual dues
- Scholarship policy is subject to be changed every semester.
- Tuition, including the entrance fee, is subject to be changed every year based on the deliberation of the tuition review board.

7. Integrated Master's and Doctor's Degree Program

1. Departments: Refer to 'Recruitment Departments and Programs' on page 6.

2. Eligibility: Same as the Master's Degree Program's

3. Courses and Credits

Semester	1 st semester	2 nd semester	3 rd semester	4 th semester	5 th semester	6 th semester	Total
Maximum Credits per Semester	12 credits	12 credits	12 credits	12 credits	6 credits	-	54 credits
Thesis	-	-	Thesis 1	Thesis 2	Thesis 3	Thesis 4	8 credits
Others	Foreign Language Test →	Choosing a Thesis Advisor →	Proposal for Thesis →				

※ Requirements for taking comprehensive tests(graduation exam): Over 45 credits and GPA 3.0 or higher

8. Campus Map



1	College of Engineering	20	Indoor Tennis Courts
2	Administration Building	21	Clinical & Translational Science Institute
3	College of Medicine	22	Industry University Cooperation
4	College of Humanities 2	23	Doheon Global School (Graduate School Office)
5	Administration Annex (Global Engagement Center)	24	Dormitory 1
6	Laboratory Animal Resources Center	25	Dormitory 2
7	College of Natural Sciences	26	Dormitory 3
8	College of Life Science	27	Dormitory 4
9	Campus Life Center	28	Dormitory 5
10	College of Social Sciences & Business 1	29	Dormitory 6
11	Ilsong Art Hall	30	Dormitory 7
12	Business Incubation Center	31	Dormitory 8
13	College of Social Sciences & Business 2	32	Sports Equipment Storage
14	International Hall	33	Tennis, Golf, Baseball Courts
15	International Conference Hall	34	Sports Ground
16	Liberal Art School	35	Ssireum(Korean Wrestling) Gymnasium
17	Ilsong Memorial Library	36	Greenhouse
18	Hallym Recreation Center	37	Chuncheon Sacred Heart Hospital
19	ROTC		



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